

Date Application Received:

12/6/18

Permit Number:



TOWN of
BEAUFORT
NORTH CAROLINA

APPLICATION FOR SPECIAL EVENT PERMIT

Please return completed application form with permit fee and paperwork to:

Events Coordinator, Town of Beaufort

701 Front Street

P.O. Box 390

Beaufort, NC 28516

Phone: (252) 728-2141 Email: r.johnson@beaufortnc.org

Applications submitted late or incomplete may not receive approval and may not be issued a permit.

EVENT BASICS

Event Name: BEAUFORT BRIDGE RUN 5K + SALTY DOG WALK

Location of Event Site: TURNER STREET, NEW BEAUFORT BRIDGE

(If more than one site is being requested please be specific and list each one individually below)

Run by: BEAUFORT NC LIONS CLUB

Applicant (Organizer) Name: DAVID DALY Contact # 919.270.8071

Day of Event Contact #: 919.270.8071 Email: DAVIDRDALY@GMAIL.COM

Type of Event:

- Festival
- Parade
- 5K Race
- 10K Race

- Music Event
- Other _____

Actual Event Date(s): 11-2-19 Time of Event: 8:00 AM
 Set-Up Date: 11-2-19 Start Time: 6:00 AM
 Tear Down Date: 11-2-19 End Time: 9:30 AM
 Estimated Attendance: 200 Admission Fees: \$25.00 - \$30.00

Event Description:

THE BEAUFORT BRIDGE RUN 5K + SALTY DOG WALK WILL BE THE SIGNATURE FUNDRAISING EVENTS FOR THE BEAUFORT NC LION CLUB. FUNDS RAISED WILL BE DISTRIBUTED TO LOCAL CHARITABLE GROUPS IN CARTERET COUNTY.

Name of Organization: BEAUFORT NC LION CLUB

ORGANIZER/APPLICANT INFORMATION

Primary Contact Person: DAVID DALY
 Mailing Address: 218 GORDON STREET, BEAUFORT NC 28516
 Email: DAVIDRDALY@GMAIL.COM
 Daytime Phone #: 919.270.8071 Cell Phone #: 919.270.8071
 Alternate Contact Person: DOUG DOUBLEDAY Phone #: 607.761.0727
 Is your group a non-profit organization? YES If yes, please provide documentation with your application.
 Site Plan Attached

SITE PLAN

- Yes
- No

(If you need help, please set up a meeting with the Town of Beaufort's Events Coordinator)
 A detailed site plan must be included with your event application. The following, should they be relevant, must be included in your Site Plan.

OTHER EVENT DETAILS

- Location of all tents and temporary structures
- Location of requested barricades and road closures
- Emergency exits
- Fire extinguishers, propane storage
- Location of command post, medical & first aid station, emergency vehicle access points and all exits and entrances (both emergency and for the public)
- Fencing, staging, bleachers, stages, inflatables, etc.
- Food/refreshment tent vendors, refreshment tents
- Food Trucks
- Location of Restrooms
- 5K/10K race routes

If the Site Plan is not submitted with the event application, the deadline is 45 days before the event, otherwise a permit will not be issued.

PARKS & PARKING LOTS REQUESTED

Please mark all that apply:

- East Parking Lot
- West Parking Lot
- Craven Street Parking
- Middle Lane
- John Newton Park
- Lynn Eury Park
- Grayden Paul Park
- Topsail Marine Park
- Other Please list: _____

Specific Requirements: (Extra trash cans/recycling/electrical etc.) Please be specific and include each item on the Site Plan for the desired location. Please note extra charges may apply in accordance to the fee schedule.

(Trash/Recycling Carts: \$10 each, Electricity: \$50)

Please provide the name and contact information of all outside companies who are providing services during your event. IE: Tent Rentals, Inflatable Rentals, Port-A-Pottie Rentals, etc.

Will there be canon/re-enactment fire during your event? NO If yes, please coordinate with the Beaufort Fire Department for safety procedures.

Does your event require a road closure? YES NO

Please provide specifics below:

THE SK WILL BEGIN AT TURNER + FRONT STREET, CROSSING ANN, BROAD AND LIVE OAK STREETS, CROSSING THE TURNER STREET BRIDGE THEN TURNING LEFT ONTO THE NEW BEAUFORT BRIDGE. TURNAROUNDS WILL BE JUST OVER THE BRIDGE RETURNING TO THE FINISH LINE AT TURNER + FRONT STREET.

ALCOHOL

Alcohol at the event YES NO Attach all required paperwork. Applicant is responsible for obtaining applicable ABC License and Liquor Liability Insurance. Applicant must provide a clearly marked and contained area for alcohol consumption and hire two Town of Beaufort police officers at a rate of \$32.50 per hour for the duration. At the discretion of the Police Chief, modifications may be made to staffing requirements. All local, state and Federal laws must be adhered to.

I/we have read, understand and will comply with the rules outlined by the Town of Beaufort in the Town Code of Ordinances as well as in the Event Procedures.

X  (Applicant's Signature)

ROAD CLOSURES

Road	Set-Up Time	Event Start Time	Finish Time	Tear Down Time
TURNER STREET	7:00 AM	8:00 AM	9:30 AM	9:30 AM
FRONT STREET	7:00 AM	8:00 AM	9:30 AM	9:30 AM

If a road closure has any impact on area businesses and/or residents, the applicant will be required to inform all residents and/or businesses in the area of the road closure, by letter or hand-delivered flyer at least 14 days in advance of the event, of the particulars of the approved temporary road closure and any detour route available.

Emergency Vehicle Access Requirements: A road may be closed to regular traffic during an event, but an unobstructed fire lane must be left open at all times for emergency vehicles.

Parking lots required for Event set-up: (Please mark on the site map if applicable) (Please note charges may apply). The rate is \$10 per parking space per day for special event closure during Pay-To-Park season).

Please list all parking lots and spaces you are requesting. Spaces are numbered so please be specific. Also please note that parking space closures MUST be approved by the Board of Commissioners. Event organizers are not permitted to acquire additional spaces without Town permission prior to an event.

Please list off-site Parking Location for Vendors & Event Staff: A letter of permission is required for the use of private property per the event procedures. Please include this with your event application.

Bicycle Parking: Yes _____ No

Additional Handicap Parking: Yes _____ No Location: _____

Event Parking: (Please outline your plan for day of parking for event attendees. Please include parking lot locations and the name/contact information for any shuttle/trolley service):

EVENT ATTENDEES WILL PARK ON THEIR OWN IN TOWN LOTS AND SPACES

PARADE/WALK INFORMATION

Parade Assembly Area: _____ Time: _____

Parade Dismissal Area: _____ Time: _____

Parade Start Time: _____

Route Map Attached: YES _____ NO (Please note a route map is required)

EMERGENCY MANAGEMENT

Designated Emergency personal/liaison (onsite): JAMIE GREENE

Cell #: 703.216.0808 Other Contact: DOUG DOUBLEDAY 607.761.0727

How will your event staff react to severe weather?

IN THE EVENT OF HAZARDOUS OR DANGEROUS WEATHER, THE SK/WALK WILL BE RESCHEDULED OR CANCELLED

How will you alert visitors to the event to evacuate the site? (If multiple sites are being requested, a plan must be submitted for each location)

A SOUND SYSTEM WITH MICROPHONE + SPEAKERS WILL BE USED TO ALERT VISITORS + ATTENDEES.

RISK ASSESSMENT

It is important for Event Organizers to identify risks and hazards associated with their event and know how to prevent these risks. Please identify possible risks for your event and list below (weather, food, fire, etc.) Please provide details.

WE BELIEVE WEATHER TO BE OUR PRIMARY RISK, ALTHOUGH NOVEMBER IS USUALLY A MILD TIME IN BEAUFORT. MORNING TRAFFIC IS A SMALL CONCERN. WE WILL HAVE TRAFFIC CONTROL AT ALL INTERSECTIONS AND ALONG BOTH BRIDGES.

What training will you provide to your volunteers/staff/participants regarding emergencies?

WE WILL HAVE DETAILED TRAINING TO OUR VOLUNTEERS + CLUB MEMBERS ON EVACUATION ROUTES AND SAFE HAVENS SHOULD AN EMERGENCY ARISE. THOSE TRAINED WILL BE READY TO INFORM ALL IN ATTENDANCE SHOULD AN EMERGENCY OCCUR.

TENTS

Will you have tents at your event? _____ YES NO

Please list the tent sizes: _____

If your event includes tents, you must make arrangements with the Beaufort Fire Department for a tent permit. There is a \$50 fee. Please contact Tammy Turek at (252) 728-4325 to make arrangements. The Tent Permit Application and a list of requirements are available online at www.beaufortnc.org.

FOOD

Will there be food served at your event? _____ YES NO

If yes, please provide a detailed list of all food vendors.

If yes, have you contacted the Carteret County Health Department to set up inspections? _____ YES _____ NO

All food vendors must have proper licensing, inspections, etc

Will there be vendors selling items at your event? _____ Yes No

Please note vendors are only permitted to sell during the event hours listed on this application. Any vendor selling before or after the listed hours is in violation and subject to being shut-down.

VENDORS

All vendors must have proper certifications and licenses. They must display the required state sales and use tax information and the event organizer must keep all of this information on file pursuant to North Carolina State laws.

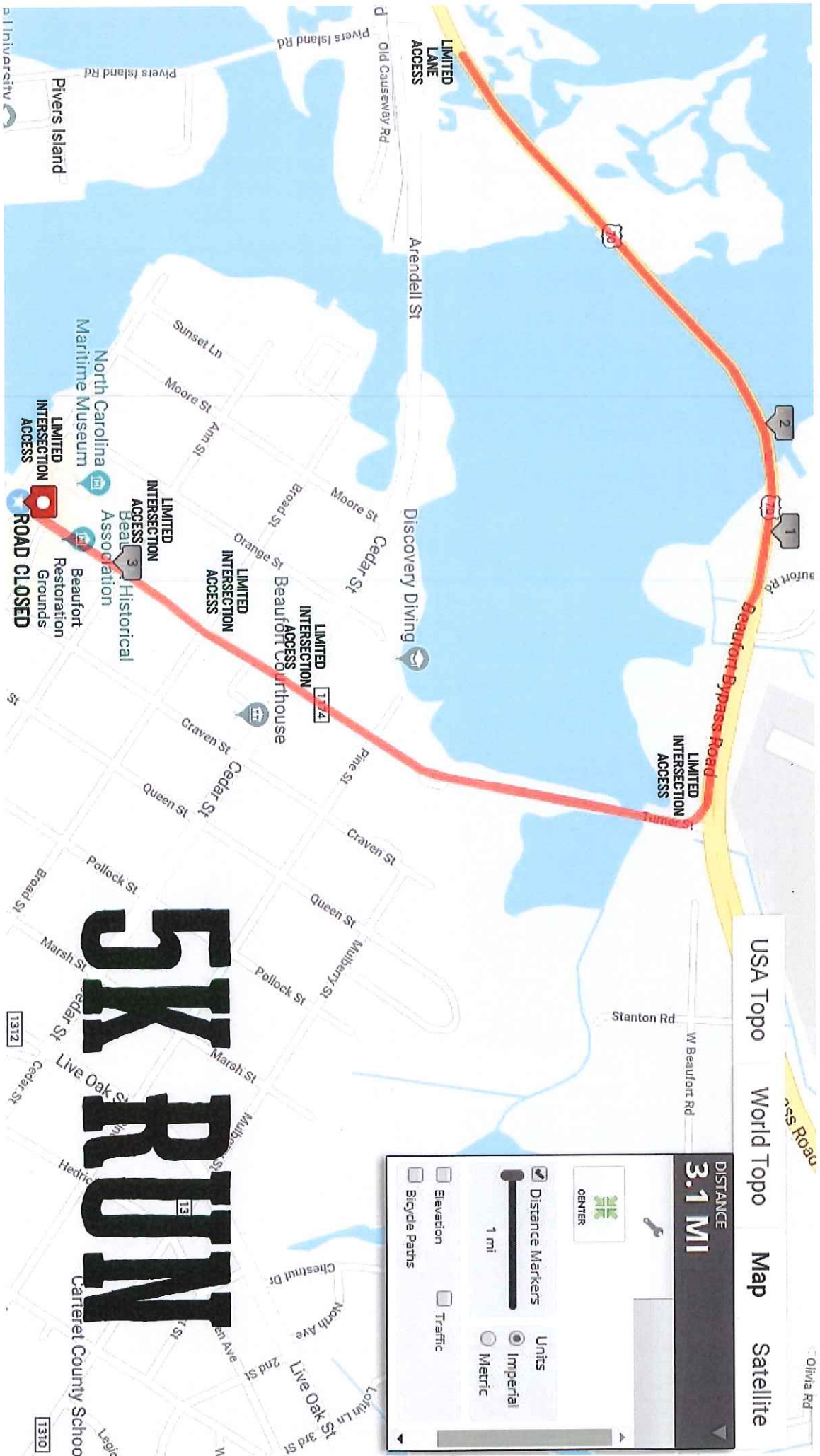
Please submit the following documents with your event application. Once all forms (if applicable) are received and the event is approved an Event Permit will be issued.

CHECKLIST

- Tent Permit
- Detailed Site Plan
- Detailed Route Map (Parade/5K/10K)
- Map of Road Closures
- ABC Permit
- Health Inspection Documentation
- Insurance
- Non-profit documentation
- Private property parking permission letter
- List of food vendors
- List of vendors
- Application Fee
- Application Signature

I/We the event organizer DAVID DALY, on behalf of
BEAUFORT NC LIOS CLUB, the party requesting the use of the Town of Beaufort facilities noted in the above application do hereby hold and save harmless and agree to indemnify the Town of Beaufort and its elected officials, directors, officers, employees, servants, agents, contractors and their respective heirs, executors, successors with respect to any and all liability, actions, debts, suits, demands, costs, damages and expenses whatsoever arising wither directly or indirectly as a result of the use of the Town of Beaufort's facilities, park, road or other and in accordance with the provisions contained in this policy. I/We have read and understand this application, the event procedures and the requirements placed upon this applicant and organization. I agree to abide by the Town of Beaufort rules, regulations and ordinances.

Applicant's Signature David Daly Date 12-6-2018



USA Topo World Topo Map Satellite

DISTANCE
3.1 MI

Distance Markers

1 mi

Units
 Imperial
 Metric

Elevation

Traffic

Bicycle Paths

SK RUN

1312

1310

Sunset Ln
Moore St
Ann St
Broad St
Orange St
Cedar St
Discovery Diving
Moore St
Cedar St
Discovery Diving
Pine St
Craven St
Craven St
Queen St
Queen St
Pollock St
Pollock St
Marsh St
Marsh St
Live Oak St
Live Oak St
Carteret County School

North Carolina Maritime Museum
Historical Association
Beaufort Restoration Grounds

LIMITED INTERSECTION ACCESS
ROAD CLOSED

LIMITED INTERSECTION ACCESS

LIMITED INTERSECTION ACCESS

1174

LIMITED INTERSECTION ACCESS

LIMITED LANE ACCESS

Pivers Island

Pivers Island Rd

Pivers Island Rd

Old Causeway Rd
Pivers Island Rd

Arendell St

20

2

1

Beaufort Bypass Road

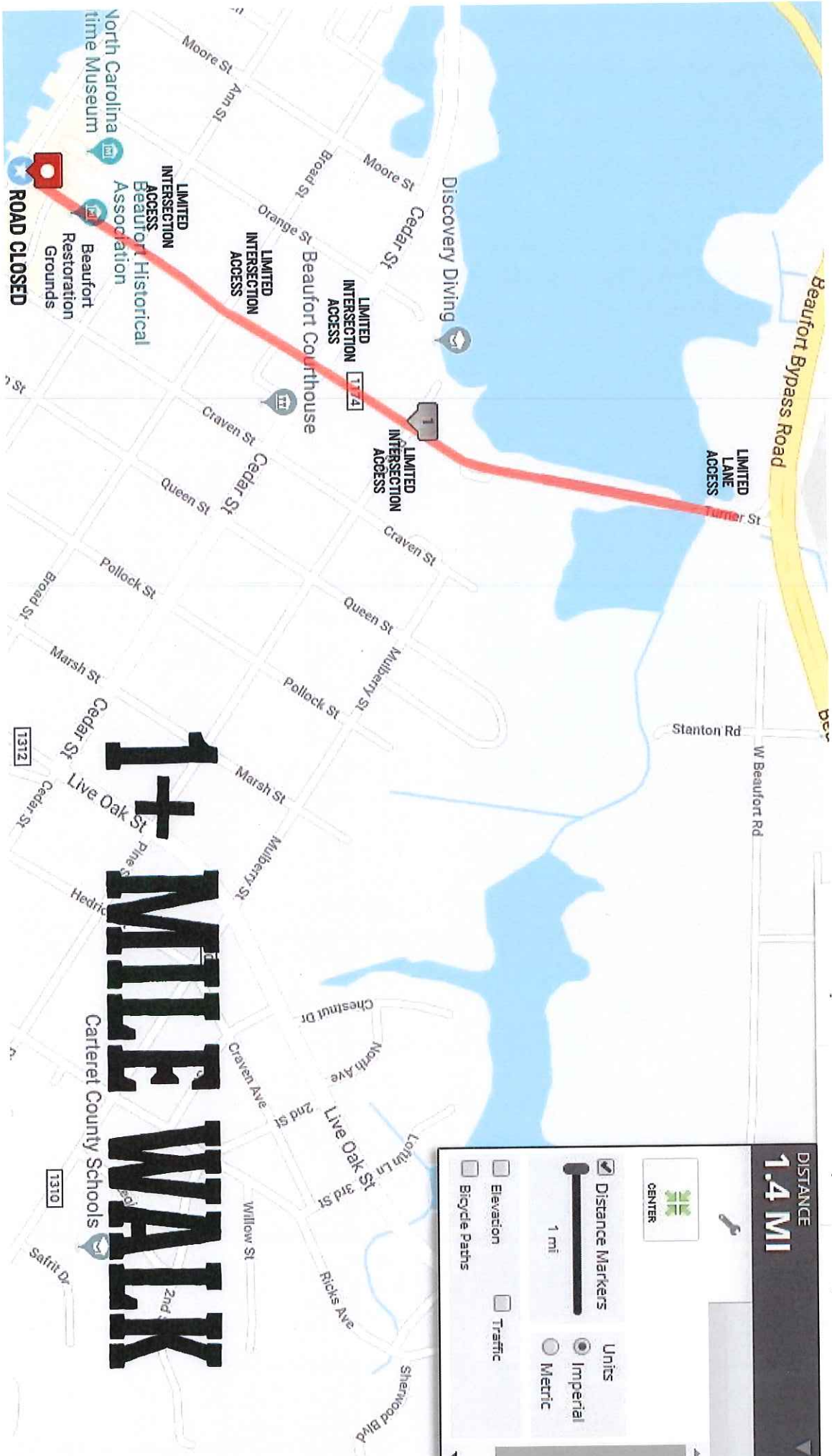
LIMITED INTERSECTION ACCESS

Stanton Rd

W Beaufort Rd

Bypass Road

Olivia Rd



1+ MILE WALK

Cartaret County Schools

LIMITED INTERSECTION ACCESS
Beaufort Historical Association
Beaufort Restoration Grounds
ROAD CLOSED

LIMITED INTERSECTION ACCESS
Beaufort Courthouse

LIMITED INTERSECTION ACCESS
1314

LIMITED LANE ACCESS

DISTANCE
1.4 MI

SEARCH CENTER

Distance Markers

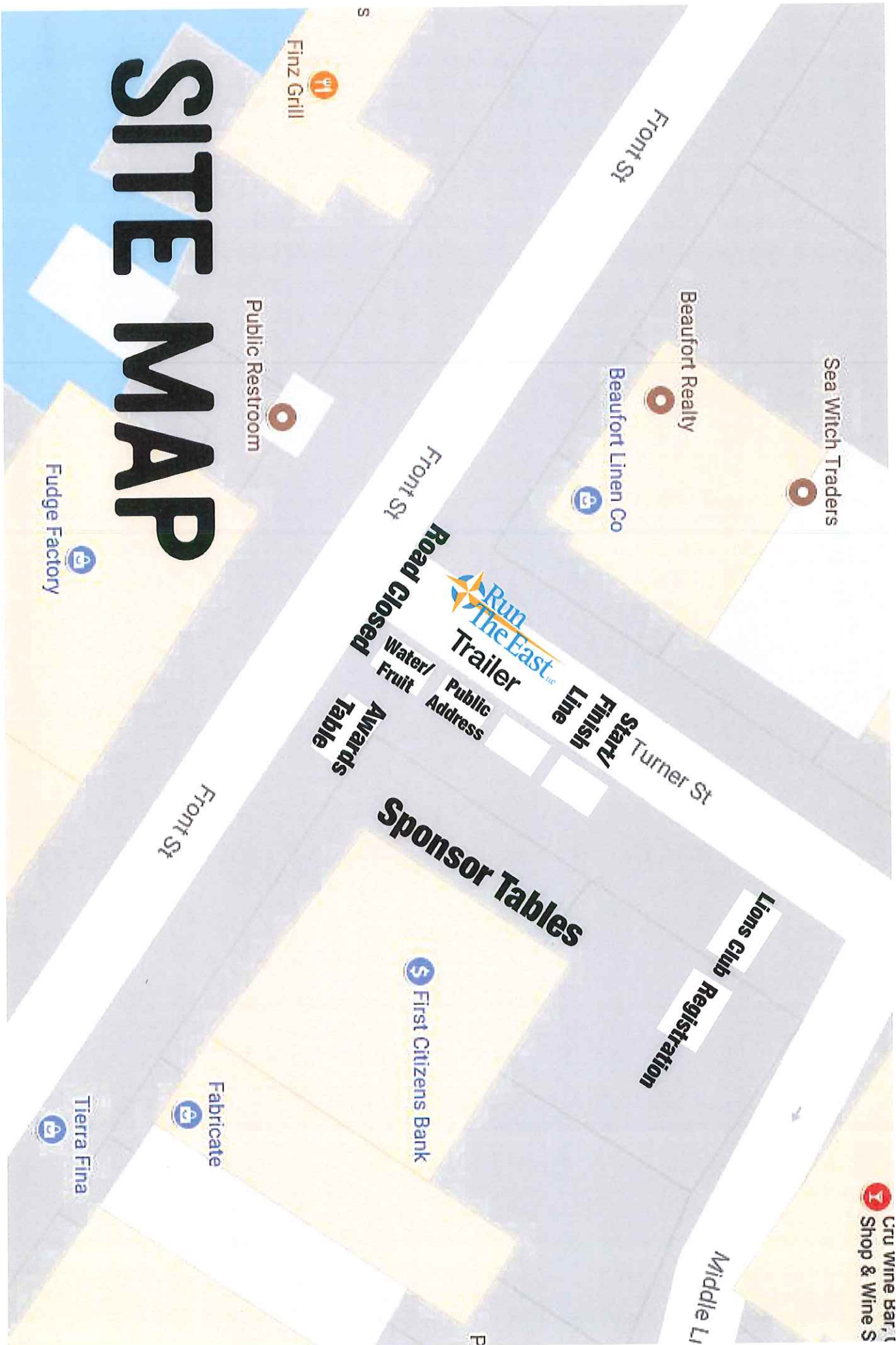
1 mi

Elevation Traffic

Bicycle Paths

Units
 Imperial
 Metric

SITE MAP



T Cru wine Bar, Shop & Wine S

Front St

Beaufort Realty

Beaufort Linen Co

Sea Witch Traders

Finz Grill

Public Restroom

Fudzge Factory

Front St

Run The East
Trailer

Water/Fruit

Public Address

Awards Table

Turner St

Start/Finish Line

Front St

Sponsor Tables

Lions Club Registration

First Citizens Bank

Fabricate

Tierra Fina

Middle Li

P

S

SOSID: 1446464
Date Filed: 5/19/2015 2:11:00 PM
Elaine F. Marshall
North Carolina Secretary of State

C2015 121 02071

State of North Carolina
Department of the Secretary of State

ARTICLES OF INCORPORATION
NONPROFIT CORPORATION

Pursuant to §55A-2-02 of the General Statutes of North Carolina, the undersigned corporation does hereby submit these Articles of Incorporation for the purpose of forming a nonprofit corporation.

1. The name of the nonprofit corporation is: Beaufort Lions Club

2. (Check only if applicable.) The corporation is a charitable or religious corporation as defined in NCGS §55A-1-40(4).

3. The name of the initial registered agent is: Dot Crumley

4. The street address and county of the initial registered agent's office of the corporation is:
Number and Street: 108 Ricks Ave
City: Beaufort State: NC Zip Code: 28516 County: Carteret

The mailing address if different from the street address of the initial registered agent's office is:
Number and Street or PO Box: PO Box 876
City: Beaufort State: NC Zip Code: 28516 County: Carteret

5. The name and address of each incorporator is as follows:
Dot Crumley 108 Ricks Ave Beaufort NC 28516

6. (Check either a or b below.)
a. The corporation will have members.
b. The corporation will not have members.

7. Attached are provisions regarding the distribution of the corporation's assets upon its dissolution.
Any other provisions which the corporation elects to include are attached.

GET OVER IT!

THE 1ST ANNUAL

BEAUFORT BRIDGE RUN

5K & SALTY DOG WALK

NOVEMBER 2, 2019 8:00AM

