



Town of Beaufort NC

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**Town Of Beaufort Board of Commissioners Worksession Meeting
MINUTES
4:00 PM Tuesday, May 28, 2019 - Town Hall Conference Room**

1. Call to Order/Roll Call

Mayor Newton called the meeting to order. Town Clerk Davis confirmed there was a quorum present for the meeting.

2. Agenda Approval

Mayor Newton asked to add an item G. Crosswalk between Maritime Museum and Moonrakers Restaurant. Commissioner Hagle made a motion to amend the agenda as requested. The motion was 5 to 0 in favor.

3. Public Comment

No public comments were made.

4. Items for Discussion and Consideration

A. Draft Minutes for the May 13, 2019 Regular Meeting

This item was placed on the agenda under Items of Consent.

B. Resolution Approving Local Water Supply Plan

Public Utilities Director Donovan Willis indicated the resolution needed to be adopted to completed the process for the Local Water Supply Plan. In response to a question from the commissioners Mr. Willis indicated there were some meters that still needed to be replaced with the new automatic read meters. Commissioner McDonald asked Mr. Willis to define some. Mr. Willis indicated there was five to ten still to replace.

This item was placed on the agenda under Items for Discussion and Consideration.

C. FY 2020 Proposed Budget - Public Hearing and Adoption

Town Manager Day indicated he would give a brief overview if the proposed FY20 budget. Mayor Newton indicated the public would be able to make comments and ask

questions during the public hearing.

The item was placed on the agenda under Public Hearing.

D. Wayfinding for the Gallants Channel/Bonehenge Area

Commissioner Hollinshed indicated there needed to be some type of identification of the street name and the Gallants Channel park area as well as the Bonehenge project. Commissioner Harker was in agreement that wayfinding needed to be addressed for the area in general. Town Manager Day indicated he would speak with the NCDOT about the signage for the area.

E. FY 19 Budget Amendment #8

In the General Fund, this amendment requests an appropriation of Fund Balance for the debris removal from the OBG, site maintenance of the temporary debris site activated during Hurricane Florence, supplies, and payroll cost associated with Hurricane Florence. This appropriation is reimbursable by FEMA (\$170,600). Additionally, this amendment requests appropriation of Miscellaneous PD revenue to cover the cost of officers working events that require officer security (\$15,000), Donations for Taylor's Creek debris removal (\$5325), Restricted Fund Balance – Public Safety for the former Fire Chief's vacation payout and the interim Fire Chief's salary (\$20,800), and an appropriation of Fund Balance for the stormwater project on Campen Drive (\$14,000) and additional legal fees anticipated prior to year end (\$50,000).

In the Utility Fund, this amendment requests an appropriation of Unrestricted Fund Balance for supplies, and payroll cost associated with Hurricane Florence. This appropriation is reimbursable by FEMA (\$25,000). Additionally, this amendment requests appropriation of Unrestricted Fund Balance payroll cost (\$38,000) and Restricted Fund Balance for change order work to complete the repairs on the Pine Street Water Plant building (\$8,000).

This item was placed on the agenda under Items of Consent.

F. April Financial Report

Finance Director Christi Wood informed the commissioners the property taxes collected by the County in April and distributed to the Town in May are included in the totals below. Next month the R&E will reflect 100% collected, but the county collection rate will be less. This is due to the county actually billing for more than the town budgeted based on the numbers given at the time of the budget being prepared.

G. Crosswalk Between Maritime Museum and Moonrakers Restaurant

Town Manager Day indicated the crosswalk was to be completed last September 2018 but Hurricane Florence delayed the project. Mr. Day reported the purpose of the raised crosswalk was due to the utilities being placed underground for Moonrakers Restaurant. He indicated the work could begin on Monday, June 3, 2019 or it would need to wait until after the Labor Day weekend. After some discussion of the options, the commissioners decided to delay the project until after the Labor Day holiday.

5. Mayor and Commissioner Comments

No one had any comments.

6. Adjourn

Being no further business to discuss, Commissioner Hagle made a motion to adjourn the meeting. The vote was 5 to 0 in favor. The meeting adjourned at 4:35 p.m.

Mayor Everette S. (Rett) Newton

Michele Davis, Town Clerk